



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:
14618 Broadway St.
Cabazon, CA 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:
Tuesday, February 15, 2022 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Terry Tincher - Present
Director Diana Morris - Present
Director Sarah Wargo - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of January 25, 2022
- b. Regular Board Meeting Minutes and Warrants of January 25, 2022
- c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of January 25, 2022, (b.) Regular Board Meeting Minutes of January 25, 2022, and (c.) Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19 made by Director Tincher and 2nd by Director Wargo.

Director Tincher - Aye

Director Morris - Aye

Director Wargo - Aye

Director Lynk - Aye

- 2. Warrants – None**
- 3. Awards of Contracts – None**

UPDATES

- 1. Update: San Gorgonio Pass Regional Water Alliance Update
(by Director Morris)**

➤ Nothing to report.

- 2. Update: Manager's Operations Report (by GM Louie)**

➤ GM Louie asked to postpone this item until later in the meeting, so the public could express their concerns.

***Public comments took place now.**

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- Richard Rogers explained that he heard there were some available Grants that could possibly be used to add water to the east side of Bonita. Director Lynk stated that Rogers should get in touch with management to find out more information on these Grants.

- Victor Diaz explained that he and several property owners on the east side of Bonita are trying to find out how to get water in that area, and would be willing to work something out to benefit these property owners and the District. Mr. Diaz requested to have this item placed on the March Board Meeting Agenda.
- Elizabeth Bracho, Josue Bracho, and Yusmin Romero were also present for public comments, but they stated that Mr. Diaz spoke for the rest of them.

OLD BUSINESS

1. Discussion/Action: **Krieger & Stewarts new rates – Board to approve or direct Management to research other engineering consultant rates. (by GM Louie, Chuck Krieger, and Travis Romeyn)**
 - K&S rates increased 3% from 2020-2021 and 2021-2022. The rates are comparable to other local engineering firms. Mr. Krieger was present to answer any questions, but the Board stated that their questions had been answered.

Motion to approve Krieger & Stewart's new rate contract made by Director Tincher and 2nd by Director Wargo.

**Director Tincher - Aye
Director Morris - Aye
Director Wargo - Aye
Director Lynk - Aye**

2. Discussion: **Bridge Loan – Isolation Valve Project – Update the Board (by GM Louie, Chuck Krieger, and Travis Romeyn)**
 - GM Louie explained that there was a SGPWA meeting discussing this loan on 02/14/2022. Their Board agreed to continue looking into an agreement between their Agency and the District.
 - Mr. Romeyn shared that everything looks very positive so far.

3. Discussion/Action: **Tesco Controls – SCADA (by GM Louie)**
 - GM Louie informed the Board that the SCADA system has been presenting issues, and the current SCADA company has gone out of business. Tesco Controls has been helping resolve some issues, and has sent a proposed contract to the GM, who forwarded it to Legal for review. GM Louie recommended that the Board accept the contract sooner than later, so the lower contract rates can be applied.

***The Board decided to table this item until any questions from Legal about the contract are addressed.**

4. Discussion/Action: **Repair of Broadway 3 cluster gate valve (by GM Louie)**
 - The quote from Genesis Construction of \$64,200 included one valve, but the GM stated that it would be more beneficial to have all 3 valves replaced, so a new quote is being generated. He told the Board that this project can be included in the next FY budget.

***The Board decided to table this item until there is a new quote, including the 3 valves.**

NEW BUSINESS

1. **Discussion/Action:** **Service Truck Unit #001 – Repair or Purchase
(By GM Louie)**
- GM Louie stated that Unit #001 broke down, and could cost \$9,000 - \$20,000 to repair. He recommended that the Board authorize the purchase of a service truck, and asked for a range of costs, so he could start looking.
 - Director Lynk suggested asking the District's accounting consultants if leasing a vehicle would be a better option than financing.

***The Board decided to table this item, but directed GM Louie to look at some service trucks for sale, and bring the options to the Board at the March, 2022 meeting.**

2. **Discussion/Action:** **Discontinuation of water policy – Translation Requirements per SB 998 – Board to choose a professional translation company.
(By BAA Aguilar and the Board)**
- BAA Aguilar explained that the District is required to have Articles 10 and 11 translated into 5 specific languages and asked which company the Board would like to use for the translations.
 - STC Interpreting was significantly cheaper than the other options, but offers a Certificate of Accuracy with their translations.

Motion to use STC Interpreting & Translations, if Legal reviews the Certificate of Accuracy and approves its authenticity made by Director Wargo and 2nd by Director Tincher.

Director Tincher - Aye
Director Morris - Aye
Director Wargo - Aye
Director Lynk - Aye

GENERAL MANAGER/BOARD COMMENTS

1. **Future Agenda Items**

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- **Suggested agenda items from the Public.**
- **Water line to east Bonita.**
 - **Suggested agenda items from Management.**
 - **Suggested agenda items from Board Members.**
- **Closed session – GM contract.**

***The Manager's Report was held now.**

2. Update: **Manager's Operations Report (by GM Louie)**

- The agreement with Crown Castle regarding the rent of a portion of property shared with Well #1 is in the process of being amended to include a larger area.
- A section of the fence around Well #3 was stolen.
- The daisy chain lock to Well #1 was left unlocked.

2. **Management Comments**

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. **Board Member Comments**

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Wargo thanked the public for their attendance.
- Director Morris shared that \$8 million was approved for the design and environmental stage of a bypass going from Cabazon to Banning.

MISCELLANEOUS

1. **Future Board Items/Next Board Meeting Date(s)**


- a. Finance & Audit Workshop – Tuesday – March 15, 2022, 5:00 pm
- b. Regular Board Meeting – Tuesday – March 15, 2022, 6:00 pm
- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance–Meeting–Wednesday, March 23, 2022, 5:00 pm

ADJOURNMENT


Motion to adjourn at 7:11 PM made by Director Tincher and 2nd by Director Wargo.

Director Tincher - Aye
Director Morris - Aye
Director Wargo - Aye
Director Lynk - Aye

Meeting adjourned at 7:11 PM on Tuesday, February 15, 2022



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.